**No. [Cause Number]**

IN THE COURT OF APPEALS FOR

THE [Number] DISTRICT OF TEXAS IN [CITY]

[Name],

*Appellant*,

v.

**[Name],**

 *Appellee.*

**[OUT-OF-STATE ATTORNEY’S NAME]’S UNOPPOSED**

**MOTION FOR *PRO HAC VICE* ADMISSION**

[Out-of-State Attorney’s Name]

**[Firm Name]**

[Street Address]

[City, State Zip Code]

[Email address]

**ATTORNEY FOR [APPELLANT/APPELLEE]**

**[PARTY NAME]**

TO THE HONORABLE COURT OF APPEALS:

I, [Out-of-State Attorney’s Name], move the Court for permission to appear before the Court *pro hac vice,* under the authority of the Rules Governing Admission to the Bar of Texas, Rule XIX, as attorney for [Appellant/Appellee] [Party Name], and would show the Court the following:

# I.

# FACTS

1. My contact information is as follows:

[Firm Name]

[Street Address]

[City, State Zip Code]

[Telephone Number]

[Facsimile Number]

[Email address]

1. I am associated with resident attorney [Sponsoring Attorney’s Name] who will personally participate in the appeal of this case on behalf of [Appellant/Appellee] [Party Name]. [Mr./Ms.] [Sponsoring Attorney’s Name] is a practicing attorney and a member in good standing with the State Bar of Texas. [His/Her] state bar number and contact information is as follows:

[Sponsoring Attorney’s Name]

[State Bar No.]

[Firm Name]

[Street Address]

[City, State Zip Code]

[Telephone Number]

[Facsimile Number]

[Email address]

[Mr./Ms.] [Sponsoring Attorney’s Name] is concurrently filing an unopposed motion recommending that I be granted permission to participate in the proceeding before the Court.

1. I am an active member in good standing in [List All Court Admissions in all Jurisdictions].
2. I have not been the subject of disciplinary action by the Bar or courts of any jurisdiction in which I have been licensed.
3. I have not been denied admission to the courts of any state or to any federal court during the last five (5) years.
4. I am familiar with the State Bar Act, the State Bar Rules, and the Texas Disciplinary Rules of Professional Conduct governing the conduct of members of the State Bar of Texas. I will at all times abide by and comply with those rules as long as this cause of action is pending and I have not withdrawn as counsel from the proceeding.
5. In the last two (2) years, I have appeared in [number] cases in Texas courts:
6. [Cause Name, Cause No, Court, Date, Status]
7. [Cause Name, Cause No, Court, Date, Status]
8. [Cause Name, Cause No, Court, Date, Status]
9. [Cause Name, Cause No, Court, Date, Status]
10. Proof of payment from the Board of Law Examiners is attached as Exhibit A.

# II.

# PRAYER

For these reasons, I ask this Court to grant my Unopposed Motion for *Pro Hac Vice* Admission and allow me to appear before this Court in this proceeding until the conclusion of this case.

Respectfully submitted,

*/s/ [Out-of-State Attorney’s Name]*

[Out-of-State Attorney’s Name]

[Email address]

**[Firm Name]**

[Street Address]

[City, State Zip Code]

Telephone: [(###) ###-####]

Fax: [(###) ###-####]

**Attorney for [Appellant/Appellee]**

**[Party Name]**

**DECLARATION**

My name is [Out-of-State Attorney’s Name], my date of birth is [Month, Day, Year], and my business address is [Street Address, City, State], United States of America. I declare under penalty of perjury that the foregoing is true and correct.

Executed in [Name] County, State of [Name] on the [Number] day of [Month Year].

 [Signature]

[Out-of-State Attorney’s Name]

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CERTIFICATE OF CONFERENCE

I hereby certify that on [date], counsel for [Appellant/Appellee] conferred with [Counsel’s Name], counsel for [Appellee/Appellant], who stated that [Appellee/Appellant] [does not oppose] the relief sought herein.

*/s/ [Counsel’s Name]*

[Counsel’s Name]

CERTIFICATE OF SERVICE

I hereby certify that a true and correct copy of the foregoing instrument was forwarded to all counsel of record by electronic filing in accordance with the Texas Rules of Appellate Procedure on [date].

[Counsel’s Name]

**[Firm Name]**

[Street Address]

[City, State Zip Code]

[Email address]

***Counsel for* [*Appellant/Appellee*]**

***[Party Name]***

[*Add any additional Counsel for Appellant or Appellee*]

*/s/ [Counsel’s Name]*

[Counsel’s Name]

**EXHIBIT A**

**[*Insert Proof of Payment*]**